



# Reculver Church of England Primary School

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**Headteacher:** Mrs Jenny Ashley-Jones BA Ed (Hons)  
**Deputy Headteacher:** Mrs Stella Collins BA (Hons)

Monday 3<sup>rd</sup> July 2017

Dear Parents/Carers

## Medical Conditions/Allergies

I am currently updating Medical/Allergy records in school, I am seeking to update our register and information for Academic year September 2017/18 for individual pupils who have medical conditions/allergies. Whilst we are well aware of most pupils who have medical/allergy conditions medications can change.

If your child suffers from any medical/allergies I would be grateful if you could confirm this by signing and returning the reply slip below to me (via your child's class teacher) as soon as possible please. I will send out forms for completion to update my files and medical documents that are needed for new classes for the next academic year.

Parents will be expected to bring in information/changes to medication to update as necessary.

Thank you for your help in this matter.

Yours sincerely

Mrs Sarah Maynard

Medical Administrator/First Aider

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**For the attention of Mrs Maynard re: children with medical/allergy conditions**

Child's name \_\_\_\_\_ Class \_\_\_\_\_

Please can I have a form sent home to update medical/allergy condition.

Signed \_\_\_\_\_ Parent/Carer Date \_\_\_\_\_

