



# Reculver Church of England Primary School

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Head teacher: Mr J Fox BA Hons, PGCE, NPQH

Deputy Head: Mrs J Ashley-Jones B.A (Ed) Hons

Dear Parents

Friday 24<sup>th</sup> April 2015

You will probably be aware that Mr Fox our Headteacher has been unwell for some time and is convalescing away from school. We do not know when he will return but we do extend to him our best wishes for a speedy and full recovery.

In his absence the Interim Executive Board (IEB) has asked Mrs Ashley-Jones to be the Acting Headteacher and to take on Mr Fox's role. We have also asked Mrs Collins, our Early Years and Foundation Stage (EYFS) leader, to assist Mrs Ashley-Jones during the afternoons from Term 5 and to be the Acting Deputy Headteacher. Mrs Collins will continue to lead EYFS.

Please rest assured that these changes in responsibilities will not have a detrimental impact on the pupils in EYFS nor on the school in general. Indeed we see this as an opportunity for the school to use Mrs Collins' skills more broadly to the advantage of all pupils.

Looking to the future, from September, should Mr Fox still not be well enough to return, Governors will ensure that a Headteacher or Acting Headteacher continues to be in place, that there is a Deputy or Acting Deputy Headteacher and that high quality staffing for all classes is maintained. You will be kept informed about any arrangements made by the Governors for the future.

Yours sincerely, on behalf of the IEB

Richard Webster

Chair Interim Executive Board

