



# Reculver Church of England Primary School

Hillborough

Herne Bay

Kent CT6 6TA

Tel: 01227 375907

Fax: 01227 742761

AEN Fax: 01227 283957

E mail: [administration@reculver.kent.sch.uk](mailto:administration@reculver.kent.sch.uk)

Head teacher: Mr J Fox BA Hons, PGCE, NPQH

Deputy Head: Mrs J Ashley-Jones B.A (Ed) Hons

Dear Parents/Carers

19<sup>th</sup> March 2015

I am writing this letter to update you on a couple of important issues.

Firstly, as you may be aware, Mr Fox is absent at the moment. He was taken unwell at school and is now recovering from his illness at home. We do not expect him to be well enough to return before Easter, but are hoping that he will be back in Term 5.

During his absence, if you need to discuss any issue or have any worries, concerns or questions, then please contact me as I am acting head teacher during this period of absence.

I have been made aware of a number of rumours which are circulating, none of which bear any truth. I would like to thank the parents who have brought these to our attention and would encourage other people to do the same, should they hear anything both in and outside of the school community.

Secondly, this morning during drop-off time, we had an incident reported to us by a child, where an adult had entered and used one of the childrens' toilets in upper school. Having investigated this thoroughly, we are fairly certain that this was not an incident with any sort of malicious intent. We did however contact the police to make them aware of the incident and we have spoken to all of the children to remind them of the 'stranger danger' rules.

As an added precaution, from tomorrow morning, we are asking all parents to drop their children at the main school gate (the wooden gate, not the metal gate on the road) so that we do not have adults on site during school hours. We are a very large site with a great many entrance points. Implementing this change will bring us in line with the practice of many other schools. If your child attends the nursery, we would then ask you to access the nursery via their dedicated entrance, on the church side of the school, not the school playground. If your child is in Foundation Stage, you may still bring your child to their classroom door, but we will be asking Caterpillar parents to drop their child at Wiggly Worm's door, where Mrs Collins will be positioned.

Senior staff will be on duty in the morning to oversee the implementation of these new procedures.

Could I please remind all parents that you must not, under any circumstance, ever enter the school building alongside your child. If you need to see or speak to a member of the teaching staff, please approach the office staff who will help you with your enquiry or make an appointment for you with the relevant member of staff. This is to safeguard all children within our care.

Thank you for your continuing support.

Jenny Ashley-Jones

