

# Reculver Church of England Primary School



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Head teacher: Mr J Fox BA Hons, PGCE, NPQH  
Co-Deputy Head: Mrs J Ashley-Jones B.A (Ed) Hons

3<sup>rd</sup> October 2014

Dear Parents,

## Parent Consultations

We would like to invite you to discuss your child's progress with their class teacher at our parent consultation afternoons. Each appointment is for **10 minutes** and will be held on:-

**Monday 3<sup>rd</sup> November 2014 between 3.30 – 7pm**

**Tuesday 4<sup>th</sup> November between 3.30 – 7pm**

An appointment time will be sent home with your child and we will try our best to accommodate your request. Please advise if you have another child in another class so that we can link appointments. Mr Fox, Mrs Ashley-Jones, Mrs Cunningham (SENco), Mr Grainger (Family Liaison Officer) and Ms Roberts (VI Specialist teacher) will also be available if you wish to see them. Appointments after school are for parents only and children should not be on the premises for health and safety reasons.

Please return your request (see reverse) by Friday 10<sup>th</sup> October to give us time to organise appointments. Teachers do need time to prepare for these afternoons, which is not possible if last minute appointments are made. Therefore please note, that as half term is from 17<sup>th</sup> October no appointment requests can be met which arrive in the office after 10<sup>th</sup> October.

Please **do not detach the bottom half of the return sheet** as this is completed by Miss Walker in the office with your appointment time.

Yours sincerely

**Jon Fox**

**Headteacher**

**Enc.**



