



# Reculver Church of England Primary School

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Dear Parents/Carers

Tuesday 9<sup>th</sup> September 2014

The attached letter was sent home with all children for completion and return to school; to date we have received 250 out of a possible 445! You may think that your child would not be eligible for the associated funding, which could be up to £1300; however this may not be the case and in fact may be the only way any additional school funds can be claimed from the local authority.

It is imperative we receive a completed form for all children. Please can you complete and return the attached form to school by Friday 12<sup>th</sup> September (this week). You will only need to complete the National Insurance information if your joint family income is below the stated amount.

On receipt of the form the school will be applying for the funding on behalf of your child, if they are eligible.

If you feel uncomfortable returning these forms with your information please feel free to drop them straight into the school office or placed in an envelope via your child.

Any information provided is covered by the data protection act and is treated as highly confidential.

Reculver School is relying heavily on the funds provided by the local authority, supplied in part by the information we gain from you, all schools have to ask their parents for this.

Yours faithfully

Mr Jon Fox  
Head Teacher

## FAQ

1. My child will not eat school dinners. **Please complete the form anyway as the school receives funding for all eligible children whether they have school dinner or not.**
2. I am unsure if my joint annual income is below £16,190. **Please complete the form and tick the "unsure" box.**

